

# DUFFERIN PEEL CATHOLIC DISTRICT SCHOOL BOARD

40 Matheson Boulevard West, Mississauga, Ontario L5R 1C5 905-890-1221

www.dpcdsb.org

## LONG TERM OCCASIONAL TEACHER EVALUATION

Occasional Teacher's Name:		
Employee #:	OCT #:	
Administrator's Name:	School:	
Term of Assignment (from YYYY/MM/DD to YYYY/MM/DD): to		
Meeting and Classroom Observation Dates (YYYY/MM/DD):		
Overview:	Classroom Observation:	De-brief:

Domains Considered in the Evaluation: Commitment to Pupils and Pupil Learning/Professional Knowledge/Teaching Practice	Rating	Comments (required if performance is unsatisfactory)
<b>Performance Expectations</b> <b>Possible Observable Indicators</b>		
<b>Creates a safe and inclusive learning environment:</b> <ul style="list-style-type: none"> <li>▪ follows appropriate legislation, local policies, and procedures with regard to student safety and welfare</li> <li>▪ ensures and models bias-free assessment</li> <li>▪ values and promotes fairness and justice and adopts anti-discriminatory practices with respect to gender, sexual orientation, race, disability, age, religion, culture, or similar factors</li> <li>▪ communicates information from a bias-free, multicultural perspective</li> </ul>	<input type="checkbox"/> Development Needed  <input type="checkbox"/> Meets Expectation	
<b>Models and promotes positive and respectful student interactions:</b> <ul style="list-style-type: none"> <li>▪ models and promotes the joy of learning</li> <li>▪ effectively motivates students to improve student learning</li> <li>▪ demonstrates a positive rapport with students</li> <li>▪ promotes polite and respectful student interactions</li> <li>▪ develops clear and achievable classroom expectations with the students</li> </ul>	<input type="checkbox"/> Development Needed  <input type="checkbox"/> Meets Expectation	
<b>Demonstrates effective classroom management strategies:</b> <ul style="list-style-type: none"> <li>▪ demonstrates care and respect for students by maintaining positive interactions</li> <li>▪ addresses inappropriate student behaviour in a positive manner</li> </ul>	<input type="checkbox"/> Development Needed  <input type="checkbox"/> Meets Expectation	

<p><b>Demonstrates knowledge of the Ontario curriculum:</b></p> <ul style="list-style-type: none"> <li>▪ <i>exhibits an understanding of the Ontario curriculum when teaching</i></li> <li>▪ <i>presents accurate and up-to-date information</i></li> <li>▪ <i>demonstrates subject knowledge and related skills</i></li> </ul>	<p><input type="checkbox"/> Development Needed</p> <p><input type="checkbox"/> Meets Expectation</p>	
<p><b>Plans and implements meaningful learning experiences for all students:</b></p> <ul style="list-style-type: none"> <li>▪ <i>applies knowledge about how students develop and learn physically, socially, and cognitively</i></li> <li>▪ <i>chooses pertinent resources for development of instruction</i></li> <li>▪ <i>organizes subject matter into meaningful units of study and lessons</i></li> <li>▪ <i>uses a clear and consistent format to plan and present instruction</i></li> <li>▪ <i>uses a variety of effective instructional strategies</i></li> <li>▪ <i>models and promotes effective communication skills</i></li> <li>▪ <i>uses instructional time in a focused, purposeful way</i></li> <li>▪ <i>assists students to develop and use ways to access and critically assess information</i></li> <li>▪ <i>uses available technology effectively</i></li> </ul>	<p><input type="checkbox"/> Development Needed</p> <p><input type="checkbox"/> Meets Expectation</p>	
<p><b>Differentiates instructional and assessment strategies based on student needs, interests and learning profiles:</b></p> <ul style="list-style-type: none"> <li>▪ <i>shapes instruction so that it is helpful to all students, who learn in a variety of ways</i></li> <li>▪ <i>responds to learning exceptionalities and special needs by modifying assessment processes to ensure needs of special students are met</i></li> </ul>	<p><input type="checkbox"/> Development Needed</p> <p><input type="checkbox"/> Meets Expectation</p>	
<p><b>Utilizes a variety of evidence-based assessment and evaluation strategies:</b></p> <ul style="list-style-type: none"> <li>▪ <i>uses a variety of techniques to report student progress</i></li> <li>▪ <i>engages in meaningful dialogue with students to provide feedback during the teaching/learning process</i></li> <li>▪ <i>gathers accurate data on student performance and keeps comprehensive records of student achievement</i></li> <li>▪ <i>uses a variety of appropriate assessment and evaluation techniques</i></li> <li>▪ <i>uses ongoing reporting to keep both students and parents informed and to chart student progress</i></li> </ul>	<p><input type="checkbox"/> Development Needed</p> <p><input type="checkbox"/> Meets Expectation</p>	
<p><b>Demonstrates commitment to the well-being and development of all pupils:</b></p> <ul style="list-style-type: none"> <li>▪ <i>promotes student self-esteem by reinforcing positive behaviours and by recognizing gifts, talents and skills.</i></li> <li>▪ <i>promotes Catholic values and virtues within the school</i></li> </ul>	<p><input type="checkbox"/> Development Needed</p> <p><input type="checkbox"/> Meets Expectation</p>	

## Outcome of Evaluation

(Check the appropriate box.)

Satisfactory

Unsatisfactory

**Satisfactory:** Overall performance meets the expectations for the set of competencies.

**Unsatisfactory:** Overall performance does not meet expectations for the set of competencies.  
A record of areas for professional growth to be completed below.

**NOTE:** The LTO Evaluation is not considered equivalent to a TPA Evaluation.

### Recommendations for Professional Growth:

### Additional Comments (Optional)

**Principal's Signature** \_\_\_\_\_ **Date (YYYY/MM/DD)** \_\_\_\_\_

*My signature indicated that this evaluation was conducted in accordance with the requirements of the Occasional Teacher Evaluation.*

**Occasional Teacher's Signature** \_\_\_\_\_ **Date (YYYY/MM/DD)** \_\_\_\_\_

*My signature indicates receipt of this evaluation*

### Occasional Teacher's Comments on the Evaluation (optional)