



Dufferin-Peel Catholic District School Board

40 Matheson Blvd. West, Mississauga, Ontario L5R 1C5
905-890-1221 Fax: (905) 501-0183

WEATHER CONDITIONS

To: All Occasional Teachers

Re: **PROCEDURE(S) IF SCHOOLS AND/OR BUSES ARE CANCELLED DUE TO WEATHER CONDITIONS**

During the winter months, inclement weather may cause disruption of bus transportations and regular school operations. A decision to cancel school transportation and or to close schools is generally made by 6:00 AM and will be announced on the Board Website, the WebTRACS website, the CEC voicemail message and local radio stations as listed on the Board Website under <http://www.dpcdsb.org/CEC/Schools/Weather+Cancellations/>. It is the responsibility of an Occasional Teacher to check for these announcements.

(a) If buses are cancelled and schools remain open:

Occasional Teachers who have accepted and received a job number from TRACS for that day are to report to the assigned school. If the occasional teacher is unable to report to the school due to the weather conditions then he/she should call the school as soon as possible and advise the Principal/VP that they are cancelling their job. There is no payment for cancelled jobs.

(b) If schools are closed:

All Occasional Teachers who have accepted and received a job number from TRACS for that day are NOT to go to the assigned school. It is the responsibility of the Occasional Teachers to check for closure announcements. Payment is not made to Occasional Teachers who were assigned to a school that is closed due to inclement weather.